

**Lincoln Public Schools Vacancy Bulletin**  
**Tuesday, October 27, 2009**  
**Next Vacancy Posting will be November 3, 2009 at 4:30 p.m.**

The Human Resources Division is advertising the following vacancies. Staff wishing to apply should submit a **TRANSFER REQUEST FORM** to the Human Resources Department. Persons not currently on staff may apply for the listed positions or any others that may be open, by contacting Human Resources and completing the appropriate application form. All positions are posted on LPS Web Site: [www.lps.org](http://www.lps.org), select **Human Resources**, select **Job Listings**. They are also recorded on the HR Job Line 436-1595.

Applications for all positions can be found on line at [www.lps.org/hr/applications/default2.html](http://www.lps.org/hr/applications/default2.html).

**ADMINISTRATIVE POSITIONS: (Complete the Administrative Application)**

Lincoln Public Schools is continuously accepting applications.

**SECONDARY CERTIFICATED POSITIONS: (Complete Certificated Application)**

Lincoln Public Schools is continuously accepting applications.

**ELEMENTARY CERTIFICATED POSITIONS: (Complete Certificated Application)**

Lincoln Public Schools is continuously accepting applications.

**CUSTODIAN POSITIONS: (Complete Classified Application)**

**Assistant Custodial Supervisor Humann Elementary Days.** Requirements: HS diploma or GED, 1 year custodial experience, 1/2 year supervisor experience preferred. Hours 6:30 a.m. to 3:00 p.m. Salary \$14.23/hr + benefits. **Closes 11/2/09**

**12 Month Custodian Nights, 8 hrs, Monday-Friday.** Salary \$12.23/hr+ benefits.

**Positions available at:** Northeast High School, Southeast High School

**10 Month Custodian Nights, 8 hrs, Monday-Friday.** Salary \$12.23/hr+ benefits.

**Positions available at:** Pound Middle School

**FOOD SERVICE POSITIONS: (Complete Classified Application)**

**Food Service Workers** – Accepting applications for itinerant and substitute positions for the 2009-2010 school year. – Four hour shift between 9:00 a.m. to 1:30 p.m., Monday to Friday. Salary Itinerant food service worker \$10.43/hr + benefits; substitute food service worker \$10.32/hr.

**OFFICE POSITIONS: (Complete Classified Application)**

**No New Listings**

**PARAEDUCATOR POSITIONS: (Complete Classified Application)**

**DISTRICT OFFICE: FEDERAL PROGRAMS:**

**Hourly Childcare Paraeducator, Hours per day will vary: SIX POSITIONS AVAILABLE:**

The Childcare Paraeducator will work under the direction of the teacher to provide a developmentally stimulating environment for children. Documented success in providing support and assistance to families with low income or cultural and/or ethnic differences. Hours and location of job will be flexible, depending on need. Requires an associates degree or at least 48 hours of college credit (semester). Salary \$9.89/hr. **Closes 11/2/09**

## **PARAEDUCATOR POSITIONS: (continued)**

### **EVERETT ELEMENTARY:**

**LD Para, 7 hrs:** Duties to include assisting staff in implementing classroom instruction to meet the needs of students with disabilities in a diverse setting, assisting the implementation of academic/behavioral goals both in the classroom and resource setting, crosswalk/cafeteria supervision, and other duties as assigned. Candidate should be flexible, have regular, dependable attendance, and willing to learn needs skills. It would be helpful in candidate had knowledge of specific intervention programs, i.e. Sunday. Requires an associates degree or at least 48 hours of college credit (semester). Salary \$10.51/hr. **Closes 11/2/09**

### **Information about Paraeducator Positions:**

Lincoln Public Schools is continuously taking applications for paraeducators and substitute paraeducators. The responsibilities entail a variety of duties including classroom and lunchroom supervision; assisting teachers with materials and activities; aiding a student with special needs - learning and behavioral needs, as well as mental and physical challenges. Hours range from 2 to 7 hours/day. Paraeducator salary range is \$9.23 to \$11.25/hr. Substitute Paraeducator salary range is \$7.90 to \$10.00/hr.

## **TECHNICIAN POSITIONS: (Complete Classified Application)**

### **DISTRICT OFFICE: SPECIAL EDUCATION:**

**Physical Therapist Substitute:** Physical Therapist will substitute for Physical Therapists during extended absences. Responsibilities include pediatric case load of varying disabilities and ages (0-21) including assessment of motor development and effects of disability on educational access, development of IEP to reflect specific educational needs, direct or consultative physical therapy services to promote independent functioning, maintain and submit appropriate records/reports, carry out general program responsibilities. Salary \$43.83/hr. **Closes 11/2/09**

### **ARNOLD ELEMENTARY:**

**Family Literacy Specialist, 3.5 hrs/day, 260 day calendar:** Bachelor Degree in Education, Family Literacy, Social Sciences or related field. Experience Desired: Five years experience in education or human services. Specialist will work with families, staff and community agencies participating in family literacy programming at Arnold Elementary. The Specialist will encourage effective parent-child collaborative learning. This person will be the single point of contact for community agencies that are partnering with Arnold for family literacy projects. Applicant must have the ability to demonstrate self-discipline, leadership, flexibility, decision-making, and coordination of self-initiated and self-directed activities. Will plan, monitor, and evaluate program success. Willingness to flex hours. Demonstrated success in providing support and assistance to families with low income or cultural and/or ethnic differences. Reliable transportation required. Salary \$16.51/hr. **Closes 11/2/09**

## **DISTRIBUTION CENTER POSITIONS: (Complete Classified Application)**

**Warehouse Worker II, 8 hrs/day, 260 day calendar:** Primary responsibilities are receiving, storing, preparing for delivery and picking supplies within a warehouse environment. The individual will have experience in the operation of material handling equipment and will be responsible for sweeping and other custodial tasks. Upon request the individual will act as a substitute route driver delivering items within the District. Teamwork and strong customer relation skills are a necessity. A commercial driver's license is required along with commercial warehouse and delivery experience. Applicant must meet standards of the District Driving Policy, and complete a "Applicant Driver Certification" form at time of application. For a complete job description please see Human Resources. Salary \$19.98/hr. + benefits. **Closes 11/2/09**

## **MENTOR POSITIONS: (Complete Mentor Application)**

### **Mentors for Highly Gifted Students**

Qualified persons needed to work with highly gifted students in the Visual Arts and the following academic areas: **Math, Science, English, Social Studies and World Languages.**

Requirements: University level academic standing of Junior, Senior, BA/BS or above; minimum cumulative G.P.A. of 3.0 and at least 15 semester credit hours in subject with a subject G.P.A. of 3.5 or above. **Applicant must be available during the student's regular school day during the school year.**

**To Apply:** Submit a **Mentor for Highly Gifted Students application** and original transcripts from colleges attended. Salary \$16.62/hr. If you have questions, please call 436-1590.

## **TRANSPORTATION POSITIONS: (Complete Classified Application)**

**Part time and Substitute Transportation Paras:** Positions are available to assist students with special needs while traveling on the bus to their education sites. Special needs students include those who are mentally, physically or emotionally challenged. Shift routes, 7:00 to 9:00 a.m. and/or 2:30 to 4:30 p.m. Salary for regular transportation para: \$10.16/hr. Salary for Substitute transportation para: \$10.31/hr.

**Currently Lincoln Public Schools has a need for transportation paras for specific routes.** Please submit a classified application form and check **transportation para.**

## **COACHING POSITIONS:**

**No New Listings**

## **FILLED POSITIONS:**

### **Paraeducator Positions**

1:1 Moderate	Brownell
VOICE	Special Education
RTI para	Kooser
Secured Entrance Monitor	Scott
LD	Lefler
Motor Activity Para	Special Education

### **Custodial Positions:**

10 month	Lincoln
12 month	Southwest