



PRESCOTT ELEMENTARY

2024-2025

STUDENT HANDBOOK & CALENDAR

1930 S. 20th Street, Lincoln, NE 68502

Phone: 402-436-1161 | **Fax:** 402-458-3261

Web: prescott.lps.org | **ParentVue:** synergyvue.lps.org

School Hours: 9:00 a.m. - 3:38 p.m.

Principal - J.J. Wilkins

Assistant Principal - Shannon Mitchell

Special Education Coordinator - Makaela Johnson

Welcome From Prescott Staff

Dear Students and Families,

Welcome to Prescott Elementary School! This handbook has been prepared for all students and parents/guardians to help answer questions you might have about the policies and practices of our school.

Please carefully review the contents of the handbook with your child. If you have questions or concerns not covered in this handbook, please do not hesitate to call the school office, 402-436-1161.

On behalf of the entire staff, we look forward to working together to make this a productive and successful year of learning and growing.

J.J. Wilkins, Principal
& Prescott Staff

Prescott School Goals are:

1. To increase academic achievement in literacy and math of each Prescott student through effective teaching and learning.
2. To increase family involvement by providing activities and resources that support and sustain families.
3. To create a full-service learning community by partnering with the community and neighborhood.



Other information can be found in the LPS Important Information booklet at lps.org/about/important

Intent Of Student Handbook

This handbook is intended to be used by students, parents, and staff as a guide to the rules, regulations, and general information about Prescott Elementary School. Each student is responsible for becoming familiar with the handbook and knowing the information contained within it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although information found in this handbook contains detailed and specific information on a variety of topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a "contract." The administration reserves the right to make decisions and rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should the situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

2024

AUGUST



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8 Open House Safe Walk to School 5:00 PM - 6:00 PM Zesto's Dine and Donate Night 4:00 PM - 7:00 PM	9	10
11	12 First Day of School	13	14	15 First day of Early Childhood	16	17
18	19	20	21	22	23 Fall Club Sign-ups sent home	24
25	26 Fall Club Sign-ups DUE!	27	28 Children's Vision Mobile 12:00 PM - 3:30 PM	29	30 Fall Club confirmations sent home	31

ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THIS DOCUMENT ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.

PRESCOTT MTSS PROCESS

(MULTI-TIERED SYSTEM OF SUPPORTS)

MTSS - A

Prescott is committed to providing your child with a quality education. Students come to school with many interests and talents. It is our goal to help all children achieve their potential.

There may be certain areas where a child is having difficulty and not meeting district academic expectations. The Multi-Tiered System of Supports is designed to address those specific areas, determine appropriate **interventions** and monitor each child's progress.

This process is a TEAM effort and you are an essential member of the team!

MTSS - B

At Prescott: Students are responsible, with the support of our staff, to conduct themselves in a manner that will create a safe learning environment at Prescott Elementary School. All appropriate behaviors are included in four simple guidelines for success. All students at Prescott participate in our Paw reinforcement. Paws are awarded for academic achievement, effort and progress, and for following our school expectations:

BE SAFE. BE RESPECTFUL. BE RESPONSIBLE. BE PRODUCTIVE.

These expectations are also posted in many locations throughout our school.

2024

SEPTEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 First day of Family Literacy 9:00 AM - 11:00 AM	5	6	7
	SCHOOLS ARE CLOSED					
8	9 *Fall Clubs begin* PTO Meeting 6:30 PM (in Library)	10	11	12	13	14
15	16	17	18	19 Picture Day	20	21
22	23	24	25	26	27	28
29	30					

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ParentVUE

Synergy ParentVUE is a component of the LPS Student Information portal that allows parents/guardians and students secure access to grades, assignments, attendance information, and much more. Assignments and student performance can be viewed as soon as entries are made by teachers into their electronic grade books. ParentVUE is not intended to replace direct communication between students/parents/teachers or other school staff members. If you have questions, please discuss the information with your student first. Students are strongly encouraged to discuss class progress directly with their teachers. If further clarification is needed, parents should contact the teacher directly.

Information available via ParentVUE includes:

- Communications from Teachers
- Attendance
- Student Schedules
- Class Websites
- Course History
- Progress Grades
- Assignment Calendars
- Immunization Summary
- Report Card (current year)

This secured access requires a confidential username and password that you create to log in to see your student's information. This resource will help you stay informed about your child's progress. Please read the following information carefully.

RELEASING STUDENTS

For the safety of students, parents/guardians must come to the main entrance when picking up their child before the regular dismissal time. Office staff will then contact the classroom teacher and the student will be sent to the main entrance.

ABSENCES

If your child is unable to attend school, a telephone call to Prescott is requested 402-436-1161. Unless the school is notified, a call will be made to your home or place of work to verify the absence.



IN CASE OF EMERGENCY ...Can we reach you by telephone?

- Please be sure the school has a working phone number for you.
- Please make sure your voicemail is able to receive messages, if you are not able to answer when we call.
- Please make sure your phone can accept calls from Prescott's phone number: 402-436-1161.

BREAKFAST & LUNCH

Parents may **NOT** bring in food for children other than their own.

-LPS K-5 Common Practices

BREAKFAST: 8:30-8:50 a.m.

COMMUNITY ELIGIBILITY PROVISION (CEP) SCHOOLS

CEP is a special USDA meals options for schools with a high percentage of free lunch enrollment. For the 2024/25 School year students at Prescott will receive breakfast and lunch for no charge. Please note, that extras, such as milk or seconds will be charged at the regular price. Families do not need to fill in an income application unless you have a student at another non-CEP school.

MEAL PRICES *(prices subject to change)*

Breakfast

Students \$1.30
Reduced 30¢
Adult/Non-Student \$2.80
Single Milk 60¢

Lunch

Students \$2.50
Reduced 40¢
Adult/Non-student \$4.80
Single Milk 60¢



LUNCH/RECESS TIMES

GRADE	LUNCH	RECESS
Kindergarten	11:15 - 11:45	10:55 - 11:15
1st Grade	10:45 - 11:15	11:15 - 11:35
2nd Grade	11:45 - 12:15	12:15 - 12:35
3rd Grade	12:15 - 12:35	11:55 - 12:10
4th Grade	12:35 - 12:55	12:55 - 1:15
5th Grade	1:00 - 1:20	1:20 - 1:40

2024

OCTOBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10 Last day of Q1 Garden Work Day 5:00 PM	11 SCHOOLS ARE CLOSED	12
13	14 SCHOOLS ARE CLOSED	15	16 First day of Q2	17	18	19
20	21	22 Parent Teacher Conferences 4:00 PM - 7:00 PM *Book Fair will be open during conferences*	23	24 Parent Teacher Conferences 4:00 PM - 7:00 PM *Book Fair will be open during conferences*	25 PTO Costume Parade and Movie Night 6:00PM	26
27	28 Fourth Grade Young Peoples Concert	29 Fourth Grade @ Cunningham School Q1 Awards Assembly Nature Night 6:00 PM - 7:00 PM	30 Fourth Grade @ Cunningham School	31 Fourth Grade @ Cunningham School		

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PRESCOTT ATTENDANCE POLICY

We know that students who attend school regularly and on time perform better in school. It is important to a student's success that the habit of regular and punctual attendance be formed. It is our goal to have every student in school as many days as possible, and to work with parents and guardians to help students understand the importance of being in school. A student may be excused for illness, or by parent request, the student may miss school for a family emergency or special family need, including a religious observance. Students may also be excused from school to participate in a school-approved activity.

Students not in class on time will be counted as tardy unless excused by previous arrangement with the school office (402-436-1161).



ATTENDANCE AT SPECIAL EVENTS, AFTER-SCHOOL AND/OR EVENING ACTIVITIES

Students attending after-school and or evening activities at Prescott School must be accompanied by a parent/guardian. Students must be in attendance during the school day in order to attend special events during the school day, after school and/or evening activities.

MAKE-UP WORK

We appreciate parent/guardians' conscientious regard for picking up homework for their child.

- ✓ If your child will be absent only one day, work may be made up or taken home upon return to school.
- ✓ If your child will be absent for an extended period of time, please contact the classroom teacher to plan for completion of work.

Please call the school **402-436-1161** in the morning to request homework to be picked up after school.

2024

NOVEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Picture Retake Day Fourth Grade @ Cunningham School	2
3	4	5 SCHOOLS ARE CLOSED	6	7	8	9
10	11	12	13	14	15 PTO Waffleman 5:00 PM - 7:00 PM	16
17	18 PTO Student Appreciation Week	19	20	21	22 *Last day for Fall Clubs*	23
24	25	26 PTO Teacher / Staff Appreciation	27	28	29	30
			SCHOOLS ARE CLOSED			

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Readmission Following Illness

Policies regarding readmission of students following illness are as follows:

Students should have a note from parent/guardian explaining the cause of the absence if the parent has not been in contact with the school during the absence. In doubtful cases the school may request a statement from a physician.

The student who has been absent from school will report to the teacher with a note and the teacher will decide whether or not to refer the student to the principal or nurse. If the absence is of three days or more or due to a communicable disease, the student should be checked by the nurse, health technician, principal, or principal's designee.



School Excused and Not School Excused Absences

In order for an absence to be School Excused, the parent/guardian must provide the school with documentation to demonstrate that the absence was beyond the control of the parent or child. This could include, but is not limited to, illness documented by a doctor, death of a family member, medical appointments, court, or suspension. Absences that are considered School Excused include MD (medical), AD (administrative), SE (school excused), SU (suspension) and SA (school activity).

Not School Excused Absences are those absences in which the parent communicates with the school that the student will be absent, and includes illness (without a doctor's documentation), and vacations, as well as other absences in which the parent has not communicated a reason for the student's absence. These absence codes are: IL (illness), PA (parent acknowledged), and TR (truant).

Parents must sign students out at Door 1, with Prescott's SEM, when leaving for an appointment. Please sign students back in with the SEM once they return (if same day). Daily records are kept for students who are out of the building for any reason. Visit <http://www.lps.org/parents/> for more information regarding student absences.

Student Use of School Phone & Cell Phones

Students will be permitted to call home regarding school matters upon obtaining permission from the classroom teacher. Calls by students must be kept to a minimum, as there are a very limited number of phone lines in and out of school. Students are asked to make arrangements for participating in after-school activities or going home with a friend before leaving home in the morning.

Student use of cell phones is prohibited at school. We would ask that cell phones remain at home. If a cell phone is brought to school, we will keep it in the office. Exceptions to this may be decided on a case-by-case basis. Please feel free to visit with us about special circumstances.



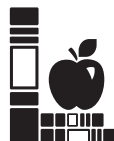
Safety Drills

All schools have regular drills so students know what to do in case of emergency, fire, or severe weather in order to be safe. The safety of students is a top priority. All schools cooperate with the fire department to make sure the most effective safety procedures are followed.



2024

DECEMBER



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10 Choir/Ukulele Concert @ 6:00pm (Rehearsal - 2:45pm)	11	12 Band and Strings Concert @ 6:30PM (Rehearsal - 2:45PM)	13	14
15	16	17	18	19	20 Last day of Q2	21
22	23	24	25	26	27	28
	SCHOOLS ARE CLOSED - WINTER BREAK					
29	30	31				
	SCHOOLS ARE CLOSED - WINTER BREAK					

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FEDERAL PROGRAMS

Schoolwide Title I Program

Prescott is a Schoolwide Title I school. Prescott utilizes federal funding to supplement the educational programming provided by the Lincoln Public Schools. The Continuous School Improvement Plan describes the manner in which these funds are utilized to implement Prescott's goals. We would like to encourage the involvement of parents/guardians in the formulation and implementation of this plan.

PRESCOTT SCHOOL–TITLE I PARENT INVOLVEMENT POLICY *(August, 2019)*

Prescott Elementary School intends to follow the Title I Parent and Family Engagement Policy guidelines in accordance with federal law, Section 1116(a-f) ESSA, (Every Student Succeeds Act) of 2015.

In General,

Prescott Elementary School shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements. Parents shall be notified of the policy in an understandable and uniform format and, to the extent, practicable, provided in a language the parents can understand. The policy shall be made available to the local community and updated to meet the changing needs of parents and the school.

Specifically,

- Prescott Elementary School shall provide opportunities for the participation of parents and family members including those with migratory children, limited English proficiency, or have disabilities. Parent shall be notified of this Parent and Family Engagement Policy, information related to school and parent programs, meetings, and other activities in an understandable and uniform format and to the extent practicable provided in a language the parents can understand;
- Prescott Elementary School shall convene an annual parent meeting scheduled at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of Prescott Elementary School's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;
- Prescott Elementary School shall involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of this Parent and Family Engagement Policy;
- Prescott Elementary School shall provide opportunities for parents and family members to participate in decisions relating to the education of their children. Prescott Elementary School shall provide other reasonable support for parental involvement activities;
- Prescott Elementary School shall provide parents of participating children timely information about programs under this part, a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards. Prescott Elementary School will provide assistance, opportunities, and/or materials and training to help parents work with their children to improve their children's academic achievement in a format, and when feasible, in a language the parents and family members can understand;
- Prescott Elementary School shall educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners;
- Prescott Elementary School shall coordinate and integrate parental involvement programs and activities with other Federal, State and local programs, including preschool programs that encourage and support parents in more fully participating in the education of their children.

2025

JANUARY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
			SCHOOLS ARE CLOSED – WINTER BREAK			
5	6 First Day of Q3	7	8	9	10	11
12	13	14	15	16	17 Spring Club Sign-ups sent home PTO Bingo Night 6:00 PM	18
19	20 SCHOOLS ARE CLOSED	21 Spring Club Sign-ups DUE!	22	23	24 Spring Club confirmations sent home	25
26	27	28 Q2 Awards Assembly	29	30	31	

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2025

FEBRUARY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 *Spring Clubs begin*	4	5	6	7	8
9	10	11	12	13	14	15
16	17 SCHOOLS ARE CLOSED	18	19 Parent Teacher Conferences 4:00 PM - 7:00 PM *Book Fair will be open during conferences*	20	21	22
23	24 Parent Teacher Conferences 4:00 PM - 7:00 PM *Book Fair will be open during conferences*	25	26	27	28	

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ARRIVAL PROCEDURES

- The Prescott campus is closed until 8:30 am.
- Students eating breakfast should not arrive on school grounds before 8:30 am and should enter building through Door 1.
- Students not eating breakfast at school should not arrive on school grounds before 8:50 am.
- Students arriving to school prior to 8:45 am will be sent to breakfast.
- Students not eating breakfast will enter the building through the following doors:
 - Door 9 – Kindergarten
 - Door 1 – 1st Grade
 - Door 1 – 2nd Grade
 - Door 8 – 3rd Grade
 - Door 8 – 4th Grade
 - Door 9 – 5th Grade

Students will enter the building at 8:55 am and report to their classroom.

- If your youngest child is in Kindergarten or 5th grade, please drop all children off at Door 9 (on Harwood).
- If your youngest child is in 1st or 2nd grade, please drop all children off on S. 20th Street. They may enter school grounds through the main entrance (Door 1).
- If your youngest child is in 3rd or 4th grade, please drop off on Harwood by Door 8. It works best if you pull in to drop your child off and then pull away from the curb as soon as possible so the next person can pull in.

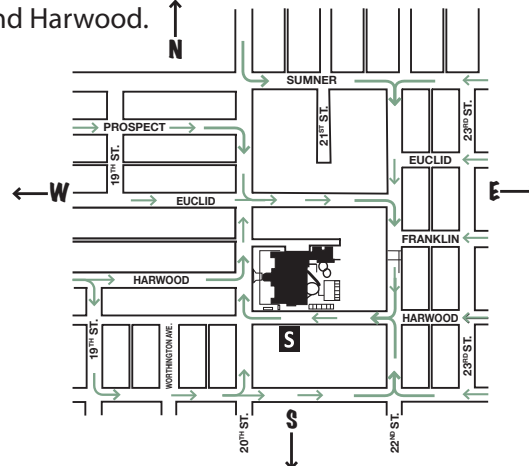
DISMISSAL PROCEDURES

- All students are dismissed from the building at 3:38 pm.
- All students must go directly home or to a school-sanctioned after school activity.
- Teachers will escort students out their designated exit door.
- Families may not wait in their vehicles for their child in any manner that inhibits the safe flow of traffic.
- School campus (including playground) is closed until 6:00 pm except for use by school childcare and clubs. Reservations for rooms/playground should be entered in the district Archibus system.
- Cars need to follow designated traffic flow (see map).

Students EXIT using the following doors:

- Door 9 – Kindergarten
- Door 1 – 1st Grade
- Door 1 – 2nd Grade
- Door 7 – 3rd Grade
- Door 8 – 4th Grade
- Door 9 – 5th Grade

Having a pick up plan with your child is helpful. Please encourage your child to cross the street only at crosswalks. We will have supervision at the following crosswalks at dismissal time: 20th and Harwood.



LATE PICK UP

Parents must come to the Main Entrance and sign out students not picked up by 3:45 p.m. Children will not be allowed to wait outside or go to cars without an adult picking them up

Police may be called when children are not picked up by 4:00 p.m.

DROP OFF AND PICK UP

- Prescott bus cutouts are for LPS Buses and daycare vans only. There is no parking in our bus cutouts 8:00 am to 4:00 pm on school days.

TRAFFIC FLOW

The map shows the directions for safely dropping off or picking up students at Prescott School. Your cooperation in following this traffic pattern will ensure safe arrival and dismissals at Prescott.

Whenever you are dropping off or picking up your child on Harwood Street, always drive WEST from 22nd Street.

When dropping off or picking up students in front of the school on 20th Street, always drive NORTH.

Students will always be expected to use the crosswalks. Students will not be allowed to cross in the middle of the street to enter the car.

2025

MARCH



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 PTO Student Appreciation Week	4	5	6 Prescott Science Fair 6:00 PM	7 Character Book Parade Last day of Q3	8
9	10	11	12	13	14	15
SCHOOLS ARE CLOSED						
16	17 First Day of Q4	18	19 Stomp Chomp Roar Dino Rally 6:00 PM	20	21	22
23	24	25 Q3 Awards Assembly	26	27	28 PTO Sock Hop 6:00 PM	29
30	31					

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Parent Teacher Conferences

October 22nd & 24th, 2024
&
February 19th & 24th, 2025

CONTACTING YOUR CHILD'S TEACHER

Parents/Guardians are encouraged to call or email their child's classroom teacher to arrange for conferences or when questions arise that can be handled with a brief discussion. The best time to reach a teacher by phone is before the student-day begins or after school. During instructional time, phone messages will be taken for teachers. For involved problems such as student evaluation, curriculum concerns, and school policy, a parent-teacher conference rather than a conversation by telephone is encouraged.

? LOST AND FOUND

Most lost articles that are found or turned in are placed on the Lost and Found rack, inside Door 1 by our SEM. Smaller articles may be in the office. Whenever possible, label your child's articles. Encourage your child to check periodically for lost articles. Articles not claimed by semester break and at the end of the school year are donated to a local children's charity.

COMMUNICATING STUDENT PROGRESS:

Report Cards & Parent-Teacher Conferences

Lincoln Board of Education states (Policy 6570) that "student progress will be reported formally to parents/guardians at least four times each year." Information about elementary student progress is reported in four areas:

1. Progress through district curriculum objectives.
2. Performance in assigned curriculum level.
3. Effort.
4. Use of effective learning or study skills.

Parent-Teacher conferences are scheduled twice a year, typically during the first and third quarters of the school year. Parents with immediate questions about their child's academic progress are encouraged to contact the teacher at any time.



VISIT OUR WEBSITE

<http://Prescott.lps.org>



For the most updated computer class news, link, and resources.



2025

APRIL



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 PTO Meeting 6:30 PM (in Library)	8	9	10	11 Library Night Walk-a-thon Kickoff 5:30 PM - 7:00 PM South Branch Library	12
13	14	15	16 Garden Work Day 5:00 PM	17	18 SCHOOLS ARE CLOSED	19
20	21 SCHOOLS ARE CLOSED	22	23	24 Band and Strings Concert 6:30 PM (Rehearsal - 2:45PM)	25	26
27	28	29 Kindergarten Orientation 5:00 PM	30			

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BULLYING

If you feel that your child is being bullied by peers, please contact your child’s teacher or the building principal, J.J. Wilkins, jwilkins@lps.org or (402)436-1161. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District’s Second Step program.

2025

MAY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 *Last day for Spring Clubs*	2 Prescott Walk - a - Thon	3
4	5 Teacher / Staff Appreciation Week	6 Musical Rehearsal 2:30 PM (Kdg-2nd)	7 Musical Rehearsal 2:30 PM (3rd - 5th) Musical Performance 6:00 PM	8	9	10
11	12	13 Q4 Awards Assembly	14	15	16 Move Up Day	17
18	19	20	21 Kindergarten Recognition - 2:45 PM	22 Last Day of School 5th Grade Recognition - 1:00 PM	23	24
25	26	27	28	29	30	31

PRESCOTT PRIDE CLUB

Family Service Lincoln provides a quality before and after school child care program to students in K-5 known as Pride Club. Pride Club sessions run from 7:00-9:00 a.m and 3:38-6:00 p.m Monday through Friday on regular school days. To enroll your student in Family Service's before and after school programming please visit www.familyserVICELINCOLN.org or call 402-441-7949 for more information.

ACADEMIC AND ENRICHMENT CLUBS

Prescott CLC offers a variety of FREE special interest clubs throughout the year. Through collaborations with University of Nebraska, Nebraska Arts Council, Prescott Parents/Staff, and many other community partners, Prescott is able to offer clubs to all students in grades K-5. Clubs may be subject to specific grade levels, special invitation, and first come basis. All students participating in clubs receive a snack and are expected to follow school and CLC behavior expectations. Registration occurs twice a year and will be sent home in Friday Folders.

SCHOOL NEIGHBORHOOD ADVISORY COMMITTEE (S.N.A.C.)

The SNAC committee consists of neighborhood, community and parent members who promote services which meet neighborhood needs, that build on neighborhood assets and who develop relationships with family, community councils and task forces that support the needs of the school and education programs.



COMMUNICATION

School Newsletter

The Prescott Principal Update contains announcements, information, school events, etc. This newsletter is sent weekly through School Messenger, grade level newsletters are sent home.

Weekly Communication Folders:

Typically, school news will be sent home on Fridays, in your child's daily Homework Folder. Please return the folder the next day including any notes to your child's teacher. General information will be sent with the oldest child in the family attending Prescott School.

Community News:

"Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News."

School Website: Information is regularly updated on our website: <http://wp.lps.org/prescott/>

ParentVue: Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.

School Messenger: This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address.

Facebook: www.facebook.com/PrescottSchool/



2025

JUNE



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THIS DOCUMENT ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.

Save time: Report student absences via ParentVUE

You can save yourself a phone call by using ParentVUE to report full-day absences (partial day absences still require a call to the school office to specify what time the student will be gone). There is also a place to add a note if more explanation or details are needed. The attendance office will view and process the information you enter.



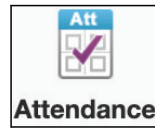
If using the ParentVUE app (phones & tablets):

Select the appropriate student and click the blue “Report Absence” button to enter the date(s) and reason for the absence(s).



If using ParentVUE via the web:

Toggle to the appropriate student in the upper left hand corner. Next, click on the Attendance button and then the blue “Report Absence” button to enter the date(s) and reason for the absence(s).



WANT TO BECOME A VOLUNTEER?

Parents who submit a volunteer application (www.lps.org, type volunteer in the upper right search bar) will receive an email confirmation that they are ‘ready to volunteer’ at Prescott. However, this email only confirms their status as a Level II volunteer.

LPS no longer automatically approves Level III volunteers. If you have indicated a preference to be a field trip chaperon, you must reach out to your student’s teacher to determine if there is a need for parent volunteers. If you are selected to be a field trip volunteer / chaperon, the teacher will request that the school office submit your name for a background check. You will then need to watch for an email that asks you to provide some additional information. You must reply to that email from LPS Security, and provide the requested information within a stated # of days, in order for a background check to be performed. If you do not complete this step within the time frame indicated, you will not be considered for Level III status.

Once approved, it is our understanding that you will receive a separate email from LPS, indicating you have passed the background check, which is your confirmation of Level III status.

Lincoln Public Schools STUDENT CALENDAR | 2024-2025

Approved 2/27/24

JULY 2024							JANUARY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	5	6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28	29	30	31	
28	29	30	31										

AUGUST 2024							FEBRUARY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	2	3	4	5	6	7	8
4	5	6	7	8	9	10	9	10	11	12	13	14	15
11	12	13	14	15	16	17	16	17	18	19	20	21	22
18	19	20	21	22	23	24	23	24	25	26	27	28	
25	26	27	28	29	30	31							

SEPTEMBER 2024							MARCH 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	2	3	4	5	6	7	8
8	9	10	11	12	13	14	9	10	11	12	13	14	15
15	16	17	18	19	20	21	16	17	18	19	20	21	22
22	23	24	25	26	27	28	23	24	25	26	27	28	29
29	30						30	31					

OCTOBER 2024							APRIL 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4	6	7	8	9	10	11	12
6	7	8	9	10	11	12	13	14	15	16	17	18	19
13	14	15	16	17	18	19	20	21	22	23	24	25	26
20	21	22	23	24	25	26	27	28	29	30			
27	28	29	30	31									

NOVEMBER 2024							MAY 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	4	5	6	7	8	9	10
10	11	12	13	14	15	16	11	12	13	14	15	16	17
17	18	19	20	21	22	23	18	19	20	21	22	23	24
24	25	26	27	28	29	30	25	26	27	28	29	30	31

DECEMBER 2024							JUNE 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30					

- First and Last Days of Class for Students Rev. 6/24
- All Schools Not in Session
- ◻ Schools Not in Session (Professional Learning/Planning Day)
- ▷ Quarter Start Dates ◁ Quarter End Dates

GRADUATION DATES
Tuesday, May 20, 2025 - Yankee Hill
Wednesday, May 21, 2025 - Independence Academy
Thursday, May 22, 2025 - Bryan Community Focus Program
At Pinnacle Bank Arena May 23-25, 2025
 Fri: LNE | Sat: LSW, LNW, LNS, EHS | Sun: LHS, LSE

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

2025

JULY



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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PRESCOTT SCHOOL-PARENT COMPACT

This Title I School-Parent Compact has been jointly developed with parents and outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high academic standards. At parent-teacher conferences, the compact shall be discussed as it relates to the individual child's achievement.

Teacher/School:

It is important that students achieve. I agree to do the following:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment to enable children to meet the challenging state academic standards.
2. Regularly communicate with parents on their child's progress.
3. Demonstrate professional behavior and positive attitude.
4. Use effective teacher strategies that support student learning.
5. Treat all students with courtesy and respect in a safe, positive environment.

Teacher Signature _____

Parent/Caring Adult:

I want my child to achieve; therefore I will encourage him/her by doing the following:

1. Communicate and work with teachers and school staff on an ongoing basis to be involved and support my child's learning.
2. Support your child's learning--volunteer in their classroom; participate, as appropriate, in decisions related to their education, attend parent/teacher conferences, guide positive use of extracurricular time.
3. Make sure my child is at school every day and on time, unless he/she is ill.
4. Provide a quiet place and time to do schoolwork and encourage my child to complete schoolwork.

Parent Signature _____

Student:

I know my education is important to me. It is important that I work to the best of my ability. I agree to do the following:

1. Be at school every day and on time unless I am sick.
2. Come to school each day prepared with supplies and an attitude to learn.
3. Be safe, responsible, and productive and take responsibility for my own behavior.
4. Respect and cooperate with other students and adults.
5. Return completed schoolwork on time.
6. Talk to my parents what I am learning in school.

Student Signature _____



PRESCOTT STAFF 2024-2025

KINDERGARTEN

	Room
Alison Bowder	104A
Rachel Frank	104F
Jamie Langmeier	106

1st GRADE

Nikki Verkamp	116
Kaylee Urbanovsky	118
Allie Lindburg	120

2nd GRADE

Hannah Henrickson	201
Kennedy Simpson	215
Kim Titchener	216
Kaylee Tolle	217

3rd GRADE

Emily Campbell	209
Emily Foster	210
Amanda Wilkinson	211
Michelle Youker	212

4th GRADE

Aaron Flores	105
Andrea Stubbendick	206
Megan Dimas	207
Erin Scheffler	208

5th GRADE

MaKayla Ptaschek	102
Amber Estell	202
Kristen Thurman	203
Hannah Hoefler	205

ELL

	Room
ELL Amy Schmaderer	102
Amy Nealeigh	119
Laura Deans	GL004
Crystal Strasburg	213

SPECIALIST TEAM

Tracy Owens - Media/Computer	214
Amber Reining - Art	303
Abigail McGill - P.E.	Gym113
Heera Jang - Music	301
Esman Rodas Calderon - Band	Stage 111
Jennifer Bailey - Strings	Stage 111

RESOURCE

Haley Bazis	115
Michael Johnson	115C
Jenna Satterly	115D
Rebecca Johnson	117
Tymeri Vculek	114
Emily Chleborad	200/218

CLINICIANS

Connie Malenica	Social Worker
Aubrey Houser	Counselor
Bailey Hinrichs	Psychologist
Sydney Weddleton	Gifted Facilitator

INTERVENTIONISTS

	Room
Laura Deitchler	117
Rebecca Johnson	117
Misty Murphy	204

ECSE RESOURCE

Cassie Mezilus	GL013
Tracey Bragg (TWF)	GL013
Rachel Pickering	110

EARLY CHILDHOOD

Ali Wilderman	109am
Frannie Fankhauser	110am
Kristine Fry	110pm
Alex Miller	109pm

ADMINISTRATION

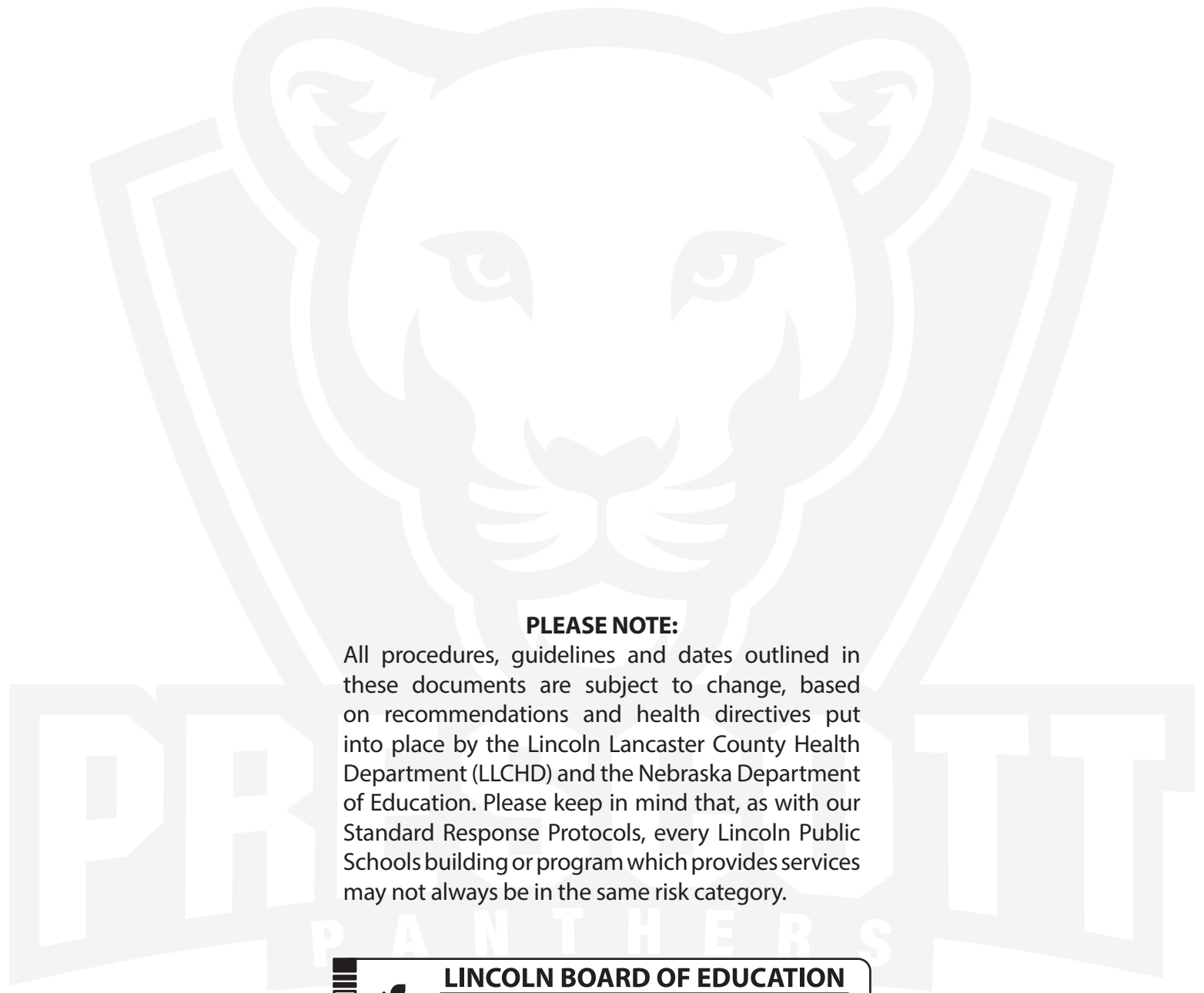
JJ Wilkins	100B
Shannon Mitchell	100D
Makaela Johnson	101B

OFFICE

Stefani Bueling	100
Sarah Mutthersbough	100

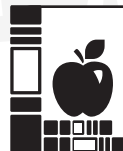
HEALTH OFFICE

Deb Shafer - Nurse	101A
Cari Harigatt - Health Tech	101A



PLEASE NOTE:

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and health directives put into place by the Lincoln Lancaster County Health Department (LLCHD) and the Nebraska Department of Education. Please keep in mind that, as with our Standard Response Protocols, every Lincoln Public Schools building or program which provides services may not always be in the same risk category.



LINCOLN BOARD OF EDUCATION

5905 O Street • Lincoln, NE 68510

The Lincoln Public School District does not discriminate on the basis of race, color, national origin, religion, sex, marital status, sexual orientation, disability, age, pregnancy, childbirth or related medical condition, genetic information, citizenship status or economic status in its programs, activities and employment.