



# STUDENT HANDBOOK

2025-2026

*Home of the Rockets since 1941*

**LINCOLN NORTHEAST HIGH SCHOOL**

2635 N. 63rd Street | Lincoln, NE 68507 | 402-436-1303



**Lincoln Public Schools**

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## INTENT OF HANDBOOK

This handbook is intended to be used by students, parents/guardians and staff as a guide to the rules, regulations, and general information about Lincoln Northeast High School. Each student is responsible for becoming familiar with the handbook and knowing the information it contains. Parents/Guardians are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing. It does not cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and rule revisions at any time to ensure a safe and warming environment. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes as well as regulations.

## LNE ADMINISTRATION

|                        |   |
|------------------------|---|
| Liz Miller .....       | Principal                               |
| Colin Clare .....      | Associate Principal                     |
| Adan Martinez .....    | Associate Principal                     |
| Austin Simpson .....   | Associate Principal                     |
| Becca Hiller .....     | Assessment Coordinator                  |
| Samantha Russell ..... | Instructional Coordinator               |
| Michael Hart .....     | Instructional Coordinator               |
| Jill Weatherly .....   | Special Education Coordinator           |
| Monte Ritchie .....    | Associate Special Education Coordinator |
| Matt Uher .....        | Athletic/Activity Director              |
| Jeff Pierce .....      | Associate Athletic/Activity Director    |

*A complete listing of all staff is located on the LNE website.*

## PHONE NUMBERS

|                            |                         |
|----------------------------|-------------------------|
| Main Office .....          | 402-436-1303, option #2 |
| Attendance .....           | 402-436-1303, option #1 |
| Athletics .....            | 402-436-1337            |
| Cafeteria .....            | 402-436-1343            |
| Counseling/Registrar ..... | 402-436-1303, opt. #3   |

## FAX MACHINE NUMBERS

|                            |              |
|----------------------------|--------------|
| Main Office .....          | 402-436-1345 |
| Counseling/Registrar ..... | 402-436-1351 |
| Athletic Office .....      | 402-436-1353 |



SCAN QR CODE FOR  
HOME PAGE

### WEBSITES

Home Page:  
[LNE.LPS.org](http://LNE.LPS.org)

Athletics:  
[LincolnNortheastHS.RSchoolTeams.com](http://LincolnNortheastHS.RSchoolTeams.com)



SCAN QR CODE FOR  
ATHLETICS PAGE

***All visitors must sign in upon arrival and receive a visitor's badge, which must be worn while in the school.***

## LINCOLN NORTHEAST MISSION & BELIEFS

Northeast High School is dedicated to educating all students by emphasizing positive relationships, high academic expectations and respect for diversity.

### Northeast High School believes in:

- Implementing research-based educational approaches
- Building a strong sense of academic and behavioral expectations in our students.
- Fostering thriving relationships with students, parents and the community
- Acknowledging and celebrating cultural diversity
- Continuously assessing improvement by following best educational practice and being about those best practices

## IMPORTANT INFORMATION BOOKLET

Throughout this handbook, we will be referring to the LPS Important Information Booklet. For access to the booklet, you may visit [www.LPS.org/about/important](http://www.LPS.org/about/important) or use the QR code to the right.



### PLEASE NOTE:

All procedures, guidelines, and dates outlined in this document are subject to change based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing bodies.

## LNE FINAL EXAM PROCEDURES

It is the responsibility of the students to prepare for final exams by completing assigned learning tasks, engaging in learning and studying outside of class. Preparing in advance will make them ready for all possibilities regarding assessments. If there is a family obligation that conflicts with the LNE final exam schedule, please start the communication with your student's teachers and/or counselor so an arrangement can be made regarding final exams. Final exam schedules will be communicated to families via student announcements, website and email message.

## SCHOOL SONG

### *Hail to the Varsity*

*Hail to the Varsity*

*Cheer them along the way*

*Onward to Victory*

*May they win again today*

*We'll give a cheer for the Varsity*

*Long may they reign supreme*

*Shout till the echoes ring*

*For the glory of Our Team*





## ARRIVAL AND DISMISSAL PLAN

To maintain a secure building, students are expected to “sign-in” to the building using their Student ID. It is strictly prohibited for ANY student to grant access into the building to any known or unknown person from the outside. This includes propping or leaving a door open. Any student violating this expectation may be subject to disciplinary action.

### Arrival

Students may enter the building using the following doors:

- Main Entrance, door #1 – open at 6:50 a.m. for students with a 0-hour class; opens at 7:30 for all other students.
- Commons Entrance, door #35 – open from 7:30 – 8:00 a.m.
- Door #27 - open from 7:30 – 8:00 a.m.

Students are expected to arrive no earlier than 7:30 a.m. Students who need to see a teacher before school should make arrangements with that teacher. The teacher will submit their name to alert Security Staff that the student will be coming to school early. Students who have made a plan with a teacher to arrive to school early. Should use the Main Entrance door #1.

Breakfast is served between 7:30 – 7:50 a.m.

Arriving to class on time is important to ensure each student has access to the lesson objectives and lesson opener, important points of each lesson. In addition entering a classroom late disrupts the learning environment for all learners.

### Dismissal

Students should exit the building and be off campus within 10 minutes of the end of their day. All LNE hallways are expected to be cleared by 3:10 p.m. Students may wait for a ride in the supervised Cafeteria/Commons until 3:25 p.m. Student’s may work with an available teacher/counselor, go to the Community Learning Center or attend a school sponsored activity/event. LNE does nor provide supervision after 3:25 p.m.

## NORTHEAST HIGH SCHOOL BELL SCHEDULES

*Bell schedule is subject to change.*

|                  |                    |
|------------------|--------------------|
| <b>Zero hour</b> | 7:00-7:50          |
| <b>Period 1</b>  | 8:00-8:50          |
| <b>Period 2</b>  | 8:55-9:45          |
| <b>Period 3</b>  | 9:50-10:40         |
| <b>Period 4</b>  | 10:45-12:10        |
| <i>Lunch 1</i>   | <i>10:40-11:10</i> |
| Lunch 1 Class    | 1:15-12:10         |
| Lunch 2 Class    | 10:45-11:10        |
| <i>Lunch 2</i>   | <i>11:10-11:40</i> |
| Lunch 2 Class    | 11:45-12:10        |
| Lunch 3 Class    | 10:45-11:40        |
| <i>Lunch 3</i>   | <i>11:40-12:10</i> |
| <b>Period 5</b>  | 12:15-1:05         |
| <b>Period 6</b>  | 1:10-2:00          |
| <b>Period 7</b>  | 2:05-2:55          |



## LNE ATTENDANCE POLICIES

Attendance is vital to student success. Effective and meaningful learning comes from the daily interaction between teachers and students. Therefore, your student is expected to be in class, on time, every day and every class period, unless the Attendance Office is notified by a parent/guardian that the student will be absent from school. School attendance is so important that Nebraska law requires all children to attend school until the age of 18.

When children are frequently absent from school, Nebraska law holds parents/guardians accountable. Nebraska law now requires a referral to the county attorney for every student who is absent 20 or more days, or the period equivalent, regardless of the reason. The following are the three attendance absence codes counted against you by the county attorney when absent from school: Illness (IL), Parental Acknowledged (PA), and Truancy (TR).

If a student sees a medical provider (appointment or documented illness or procedure) and brings a note from the provider to the Attendance Office, then the absence will be coded Medical Documentation (MD) and does not count in the absences noted in the county attorney referral.

To help us be as accurate as possible in reporting attendance, please include the following when you call to report your student's attendance:

- Student name - please spell last name
- Student ID #
- How long (clock time) you expect the student to be absent
- The reason for the absence.

Communication should occur with the attendance office and teachers prior to any planned school absence. When a student leaves the building prior

to the end of school or comes to the building after the school day has begun due to appointments, they should check in/out through the Attendance Office with applicable documentation. PLEASE NOTE THERE ARE NO PARENT EXCUSED TARDIES, outside of a student's first assigned class.

**Any student needing to check out of school (doctor, dental etc.) during the day is expected to:**

- Have a parent/guardian call the Attendance Office with the time the student needs dismissed. Please give at least one hour of notice.
- Have a pass or permission from the Attendance Office to leave school for any reason.
- Check in and return any signed appointment slip to the Attendance Office when returning to school and before going to class.

### Attendance Office (402-436-1303, option #1)

Voicemail available 24/7 for your convenience.  
*See the LPS Important Information Booklet regarding district Student Attendance policies.*

### Tardy Policy

At LNE, students are expected to be in the classroom by the start of class. If a student is not in the classroom, they will be considered tardy.

- All students have tardy data tracked weekly.
- Students with 5 or more tardies weekly are assigned a disciplinary consequence.

### Weather Dismissal

*See the LPS Important Information Booklet regarding Severe Weather Policy.*

## LNE ACADEMIC POLICIES

### Grading Philosophy

At Lincoln Northeast, the purpose of grades and grading is to assess achievement and communicate the level at which students are meeting learning objectives.

### Summative and Formative Assessments

*See the LPS Important Information Booklet regarding LPS best practices for Communicating Grades.*

### Extra Credit Policy

Extra Credit is not an option.

*\*Alternative academic opportunities will be provided for students to demonstrate essential learning proficiencies.*

### Cheating/Plagiarism Policy

Cheating or plagiarism is not tolerated at Northeast High School. When a student is suspected of cheating or plagiarism, due process will be followed. The teacher will confer with the student and listen to her/his explanation of the incident. If cheating or plagiarism is still alleged after this conversation, the parent/guardian will be notified, and a referral written to the alpha-administrator. The student will again meet with their alpha-administrator, utilizing a restorative learning opportunity and due process, and then will be expected to complete the assignment, according to teacher directions. In the case of repeated behavior, additional disciplinary consequences may be used.

### Awards and Honors

**Honor Roll:** To be eligible for Honor Roll, students must have at least earned a weighted semester GPA of a 3.5 or above and must have at least 25 hours of GRADED (receiving a letter grade, not S) course work per semester. Students who receive an INC, U, or F in any class that semester are not eligible.

Honor Roll will be broken down into four distinctions that are determined by the student's weighted semester GPA. These new Honor Roll distinctions will be reflected on all one-page transcripts going forward.

## GRADING SCALE

| GRADE | POINTS | WEIGHTED POINTS | GRADING SCALE |
|-------|--------|-----------------|---------------|
| A     | 4.0    | 5.0             | 90-100        |
| B+    | 3.5    | 4.5             | 85-89         |
| B     | 3.0    | 4.0             | 80-84         |
| C+    | 2.5    | 3.5             | 75-79         |
| C     | 2.0    | 3.0             | 70-74         |
| D+    | 1.5    | 1.5             | 65-69         |
| D     | 1.0    | 1.0             | 60-64         |
| F     | 0      | 0               | 59 or Less    |



The distinctions are as follows:

- Honor Roll: Students with a weighted semester GPA of 3.5 to 3.749
- Honor Roll with Distinction: Students with a weighted semester GPA of 3.750 to 3.999
- Honor Roll with High Distinction: Students with a weighted semester GPA of 4.000 to 4.249
- Honor Roll with Highest Distinction: Students with a weighted semester GPA of 4.250 and above.

**Academic Letter:** Students need two consecutive semesters of a 4.0, or better, weighted GPA. The GPA is based on grades from those individual semesters, not a student's cumulative GPA. Students must have at least 25 hours of GRADED (receiving a letter grade, not S) course work per semester. Students who receive an INC, U, or F in any class that semester are not eligible.

**Academic Pin:** Students must meet the same requirements as the Academic Letter. The requirements do NOT have to be met in consecutive years. For example, the student may earn an Academic Letter for work during their Freshman year and an Academic Pin for work during their Junior year.

**Graduation Honors:** The Laude Latin model will be used to recognize academic excellence at the conclusion of a student's high school career. Students will work to compete against the criterion for academic honors – rather than

other students. A student's final cumulative GPA following the second to last quarter of high school (or term three for a block school) will be used to determine the level of honor on a student's high school transcript, diploma, and for academic recognition at commencement exercises. The following three levels of academic honors will be used:

1. **SUMMA CUM LAUDE “with highest distinction”:** Students with cumulative GPA of 4.250 and above on a 4.00 weighted scale.
2. **MAGNA CUME LAUDE “with great distinction”:** Students with cumulative GPA of 4.000 to 4.249 on a 4.00 weighted scale.
3. **CUM LAUDE “with distinction”:** Students with cumulative GPA of 3.750 to 3.999 on a 4.000 weighted scale. These students are honored for having the highest-class rank in their grade.

**National Honor Society:** Membership in National Honor Society is a mark of student achievement. It signifies high standards of scholarship, service, leadership, and character. Students are eligible for membership in the National Honor Society if they have achieved at least a 3.5 GPA for at least four consecutive semesters of high school work and completed an NHS Application showing evidence of service, leadership and character. A committee of five teachers approved by the principal (or a designee) selects members for induction as first semester juniors or seniors.



# LNE ATHLETICS AND ACTIVITIES

## LNE Athletic Core Values

- Tradition: Community, Team Work, Family
- Sportsmanship: Positive attitude and actions, respect for coaches, teammates, opponents, and officials
- Pride: Once a Rocket—Always a Rocket.
- To be a rocket student athlete the expectation is to work hard, play as a champion.

The Board of Education encourages students to participate in co-curricular activities. Those choosing to participate are exercising a privilege, and the school may expect a high level of behavior and a reasonable level of academic performance. Upon the recommendation of the administrative staff, anyone displaying actions unbecoming a Northeast student may be prohibited from attending any or all school activities.

## Eligibility

The Lincoln Public Schools and the Nebraska School Activities Association require students to receive passing grades in 20 hours of credit the previous semester and be enrolled in 20 hours of credit for the current semester. (In order to graduate in four years from Lincoln Public Schools, a student must pass an average of 30 hours of credit per semester.) It is highly recommended to enroll and pass 30 credits per semester.

## Sportsmanship Code

Participants and fans should:

- Remember high school sports and activities are a part of the educational process
- Maintain self-control at all times
- Show positive support and enthusiasm by cheering for your team and the opponent
- Applaud the outstanding performances of all athletes
- Know, understand, and appreciate the rules of the contest
- Respect the effort and decisions of contest officials.

## LPS District-Wide Athletic/Activities Code Of Conduct

A copy of the Athletic/Activities Code of Conduct can be found on the LNE website under Activities/Athletics at: [LNE.LPS.org](http://LNE.LPS.org), the document will be labeled Online Participation Packet.

**R**

Respectful

**I**

Inclusive

**S**

Safe

**E**

Engaged

## Consequences

Students who violate the Code of Conduct will be given due process and disciplined by Administrative or Athletic Department.

## Alcohol, Tobacco and Drug Violation Consequences

### First Offense

Self-Report: The student will be ineligible for 14 calendar days of interscholastic competition/performances with a minimum of the next two competitions/performance dates. During the suspension, the student must schedule a meeting with the school's School Community Intervention Program (SCIP) coordinator and complete an assigned drug education course.

Non-Report: The student will be ineligible for 21 calendar days of interscholastic competition/performances with a minimum of the next three competitions/performance dates. During the suspension, the student must schedule a meeting with the school's SCIP coordinator and complete an assigned drug education course.

### Second Offense

Self-Report: The student will be ineligible for 28 calendar days of interscholastic competition/performances with a minimum of the next four competitions/performances dates.

Non-Report: The student will be ineligible for 42 calendar days of interscholastic competition/performances with a minimum of the next six competitions/performances dates.

### Next Offense

The student will be ineligible to participate for one calendar year. If an additional violation occurs within that suspension year, suspension dates will be adjusted and based on that subsequent violation showing one calendar year from that last violation.

## Procedures for Suspension

*(Refer to Regulation 6740.1)*

Students may be suspended by the principal or his/her designee from practices or participation in interscholastic competition or participation in co-curricular activities for violation of rules and standards of behavior adopted by the Lincoln Board of Education or the administrative staff of the school.

## LNE COUNSELING CENTER

The Northeast Counseling Department provides a comprehensive developmental program based on the American School Counseling Association (ASCA) national and state model. We are dedicated to educating all students in their academic achievement, career planning, and social emotional development, while emphasizing positive relations, high academic expectations, and a respect for diversity. Counselors advocate for all students and are in partnership with other educators, parents and community to prepare students to contribute at the highest level as productive members of society. Examples of community partners are: EducationQuest, Southeast Community College, University of Nebraska-Lincoln, Community Mental Health Agencies, Upward Bound, and Educational Talent Search.

Each student is assigned a Counselor to assist with academics, career planning and social emotional development throughout high school. The student may ask his/her teacher for a pass to see the Counselor or may sign up for an appointment to see the Counselor. Students are encouraged to check their grade level Google Classroom weekly for information. In addition, juniors and seniors are able to attend our annual college fair and visit college admissions representatives who visit Northeast High School.

## LNE Counseling Center Student Breakdown

**A-B** – Kelsey Dady

**C-G** – Jenny Hennessy

**H-L** – Michelle Looky

**M-P** – Jacob Anderson

**Q-V** – Katie Placke

**W-Z** – Patrick Neilly

## Student Transcripts

Official transcripts are obtained from the Registrar, in the Counseling Center. Please allow 24 hour notice when requesting a transcript.

- UNL, UNO, UNK, SCC-Lincoln, NE Wesleyan, Chadron, Peru and Wayne State College transcripts will be sent electronically, directly to the Office of Admissions. No hard copies will be printed.
- The student (or parent/guardian) is expected to pick up those transcripts not sent electronically, and mail to the appropriate institution. The envelope is addressed to the college/university or placed in an official transcript envelope for scholarships.

## Graduation and Commencement

Also referred to as “graduation” commencement is the formal ceremony of recognition for graduating seniors. Participation in graduation and commencement is voluntary and may be denied. The two main reasons for denial of participation in commencement activities are:

- Insufficient credits for graduation
- Prohibited behavior as outlined in the Student Handbook.

Commencement is a formal ceremony, and a certain level of decorum is expected on the part of students, their families and friends. Inappropriate displays of celebration on the part of students, or by others on their behalf may result in the diploma being held until the situation and issues surrounding the disturbance can be evaluated and understood.

## MENTAL AND BEHAVIORAL HEALTH POINT OF CONTACT

Your student’s mental health is important to their academic success. If you have concerns about your student’s mental or behavioral health, you can contact the social worker at your student’s school/program. LPS social workers are licensed mental health practitioners and can help connect you to appropriate mental health or behavioral supports. Go to [home.LPS.org/socialworkers/mental-behavioral-health-points-of-contact](https://home.LPS.org/socialworkers/mental-behavioral-health-points-of-contact) or scan the QR code for more information



## FREE AND REDUCED PRICE

### Meal Application

Lincoln Public Schools Nutrition Services offers a variety of healthy meal choices for breakfast and lunch to all students through the National School Lunch and Breakfast program. This program also allows us to offer free meal benefits to students that qualify through an application process.

LPS will begin accepting free and reduced meal applications for the year starting July 1, 2025. A new application must be completed each school year. [www.heartlandapps.com/Letter.aspx](http://www.heartlandapps.com/Letter.aspx)

### Applying For Free And Reduced Meals

The fastest and most convenient way to complete an application for your family is to complete the Free/Reduced Meal Application online. The online application allows our office to process your application much more quickly so that your family can begin receiving the program's benefits faster. Completing the application online also reduces the risk of your application being lost or delayed in the mail, insures that your application is complete at the time you submit it and eliminates the need for postage! You must fill out a Free and Reduced form each year.

#### High School Lunch

Paid \$2.85

Reduced \$0.40

#### Breakfast

Full price Secondary \$1.50

Reduced \$0.30

## LNE LIBRARY

The Library is the information hub of Northeast. All students are encouraged to use the resources available. Students can use a wide variety of print and electronic resources, including the Internet.

Upon entering the Media Center, the student is required to scan their student ID. Food and drink, except water, are not allowed in this area. Compliance with all school policies is expected.

- Books are checked out for three weeks and magazines overnight
- All materials can be renewed as needed
- Personal printing from a computer is ten cents per sheet
- Students have off-site access to all the library electronic resources on the Northeast website.

## LNE HEALTH OFFICE

A full-time nurse is available for students at Northeast. When a student feels ill, they must have a digital hall pass from his or her teacher and report to the Health Office (Room 106). Before a student is excused to go home, the Nurse or Health Tech obtains permission from the parent/guardian. The student must then sign out in the Attendance Office. If medications are brought to school, they shall be maintained and taken in the Health Office. No one other than trained personnel shall administer the medication within the school. Contact the School Nurse for a detailed explanation of the guidelines. A record of current immunizations needs to be on file in the Health Office.



## LNE POLICIES

### Alcohol, Drugs and Tobacco

The possession, use, selling, or distribution of alcohol, drugs, tobacco and/or look-alike substances is prohibited, and disciplinary action will be taken, which may result in suspension. Drug dogs may be used to help ensure a safe environment.

### Passes

LNE will utilize LPS Digital Hall Pass, therefore students will request and sign out of class electronically using their Chromebook.

### Closed Campus

The Board of Education has approved a limited closed campus policy for high schools (Regulation #5511.1). Students are NOT allowed to leave the building at any time during the day without permission from an administrator/parent/guardian. Students in grades 11 and 12, who have permission from their parents, may leave campus for lunch provided school rules are followed and students are prompt in returning to their afternoon classes. Students leaving campus must enter and exit for lunch using Door #35 at the Cafeteria /Commons/ Concourse or the Main Entrance, Door #1. Parent/Guardians or Administrators have the right to rescind permission to leave campus for lunch at any time.

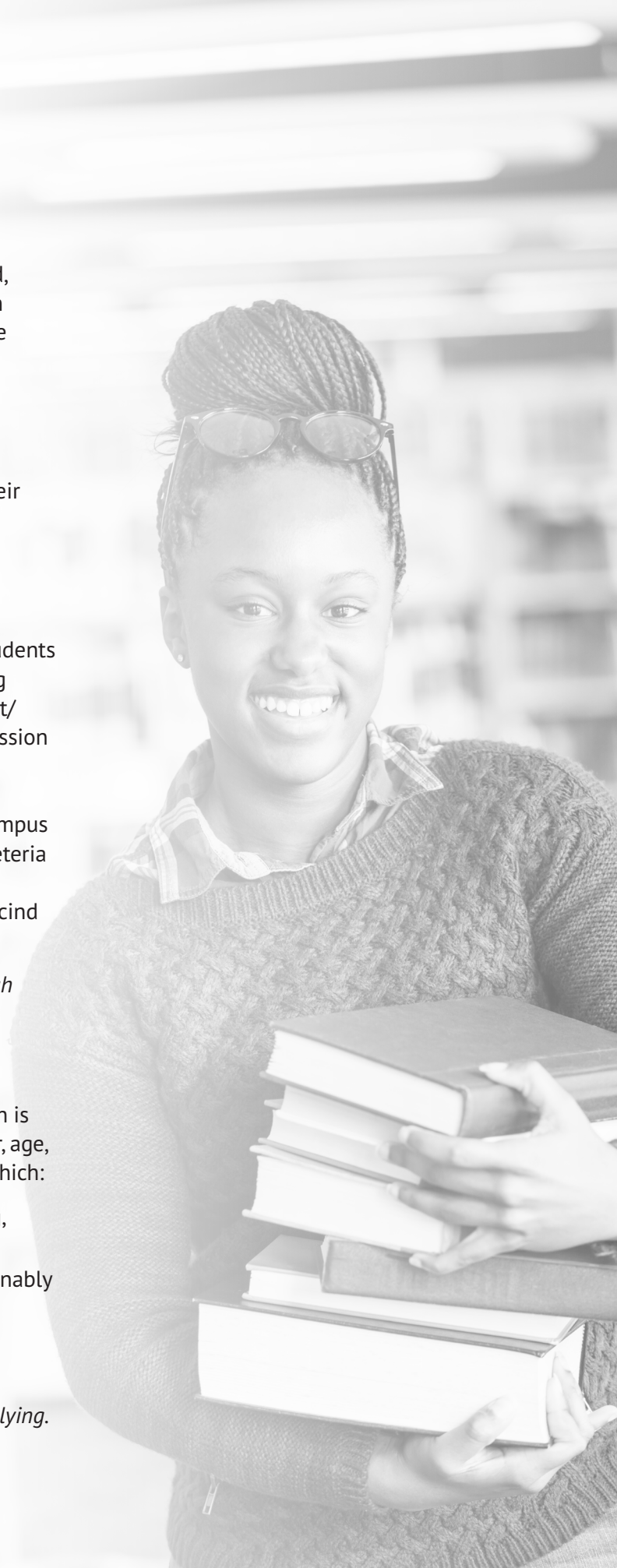
See the LPS **Important Information Booklet** regarding High School Open/Closed Campus.

### Bullying and Harassment

Harassment includes any physical or verbal conduct which is related to a person's gender, sexual orientation, race, color, age, religion, national origin, marital status, or disability and which:

- Has the purpose or effect of creating an intimidating, hostile or offensive school environment
- Has the purpose or effect of substantially or unreasonably interfering with a student's school performance
- Otherwise adversely affects a student's school opportunities.

See the LPS **Important Information Booklet** regarding Bullying.



## Dance Guidelines

There are two school sponsored dances each year, Homecoming and Prom. School-sponsored dances will be supervised by administration, staff, campus supervisors and a police officer to ensure the comfort and safety of students.

To be eligible to purchase tickets and attend any LNE dance, students must meet the academic, attendance and other requirements listed below:

- Students must have no more than one “F” or “Unsatisfactory”
- Students must have good school attendance. Students with poor attendance, including excessive tardies or multiple unexcused absences, may not be eligible to attend. See below for specific dance criteria:

### Homecoming 2025

- Tardies: fewer than 24 periods
- Truancies: fewer than 10
- Failing grades: none
- Suspensions: none

### Prom 2025

- Tardies: fewer than 60 periods
- Truancies: fewer than 30 periods
- Failing grades: no more than 2 failing grades
  - Suspensions: no out of school suspensions.
  - Students must have all fines/fees paid or have a plan in place to pay them. Payment plans can be made by contacting your student’s administrator.
  - Appropriate dress and behavior is expected. Any student who attends a school event under the influence will be subject to school discipline and notification of the proper authorities, which may result in a police citation.
  - The Northeast student must show his/her school ID at entrance.
  - One guest per Northeast student is allowed. The guest’s name and school must be provided by the Northeast student at the time tickets are purchased.

- The guest must have a photo ID and cannot be older than 20 to avoid being able to purchase liquor.
- Entry to the dance is closed 60 minutes after the dance has started.
- Once a student leaves a dance, re-entry is not allowed.

## Dress Code

Clothing must cover undergarments and all private parts. See the LPS ***Important Information Booklet*** regarding additional District Dress Code Guidelines.

## Electronic Devices

All personal electronic devices are expected to be powered off and put away during the instructional period (this includes cell phones, smart watches, earbuds, etc.). Personal electronic devices should not be visible or used in class. Students may use their personal electronic devices before and after school, between classes, and during lunch. Electronics use during instructional minutes is forbidden, to include LNE hallways when classes are in session.

If a student is accessing a personal electronic device during the instructional period, then a sequence of consequences will be applied.

See the LPS ***Important Information Booklet*** regarding Nuisance Items.

## Emergency Evacuations

See the LPS ***Important Information Booklet*** regarding the LPS Threat Assessment Program.

## Grievances

Grievances or complaints from a student or parent shall be initiated in the following manner:

1. Meeting with teacher or administrator to resolve conflict.
2. All grievances shall be submitted in writing to the principal. They should be as detailed as possible.

3. The Principal, after receiving the grievance in writing, shall arrange a meeting date, which is mutually convenient to all parties, involved. At this time, concerns and suggestions for improvements will be discussed.
4. Student or Parent/Guardian may appeal the principal's decision to the LPS Department of Student Services – 402-436-1650.

## Hall Passes

Students must have an approved E-hall pass from a staff member to be in the halls during class time.

## Lockers

For building security and student safety, the expectations for student use of lockers are:

- The student is responsible for the content and condition of the lockers
- The school assumes no liability for damage or theft of property
- The student is required to use only the lock furnished by the school
- Locker problems should be reported to the Main Office
- No more than two students will be allowed per locker
- The student is not to give the lock combination to another student(s)
- Ninth and tenth grade students are encouraged to have a locker
- The student may choose his/her locker partner, provided both students are together at the time the locker is assigned.

See the LPS **Important Information Booklet** regarding Searches of Students and Property.

## Property Destruction

See the LPS **Important Information Booklet** regarding Care of Property.

## Student Fines

At Northeast, the following student privileges may be revoked for any student who has not cleared fines in a timely manner:

- Student parking privileges
- Participation in select groups or athletics
- Admission to Prom and Homecoming
- Participation in Northeast athletics/activities

Individual student fines/fees can be viewed and paid through Synergy ParentVue. Students may also check for fees/fines and pay said fees/fines with the LNE bookkeeper. Textbook fines or other contested fines need to be addressed with the individual teacher/coach who placed the fine. See the LPS **Important Information Booklet Regarding Student Fees**.

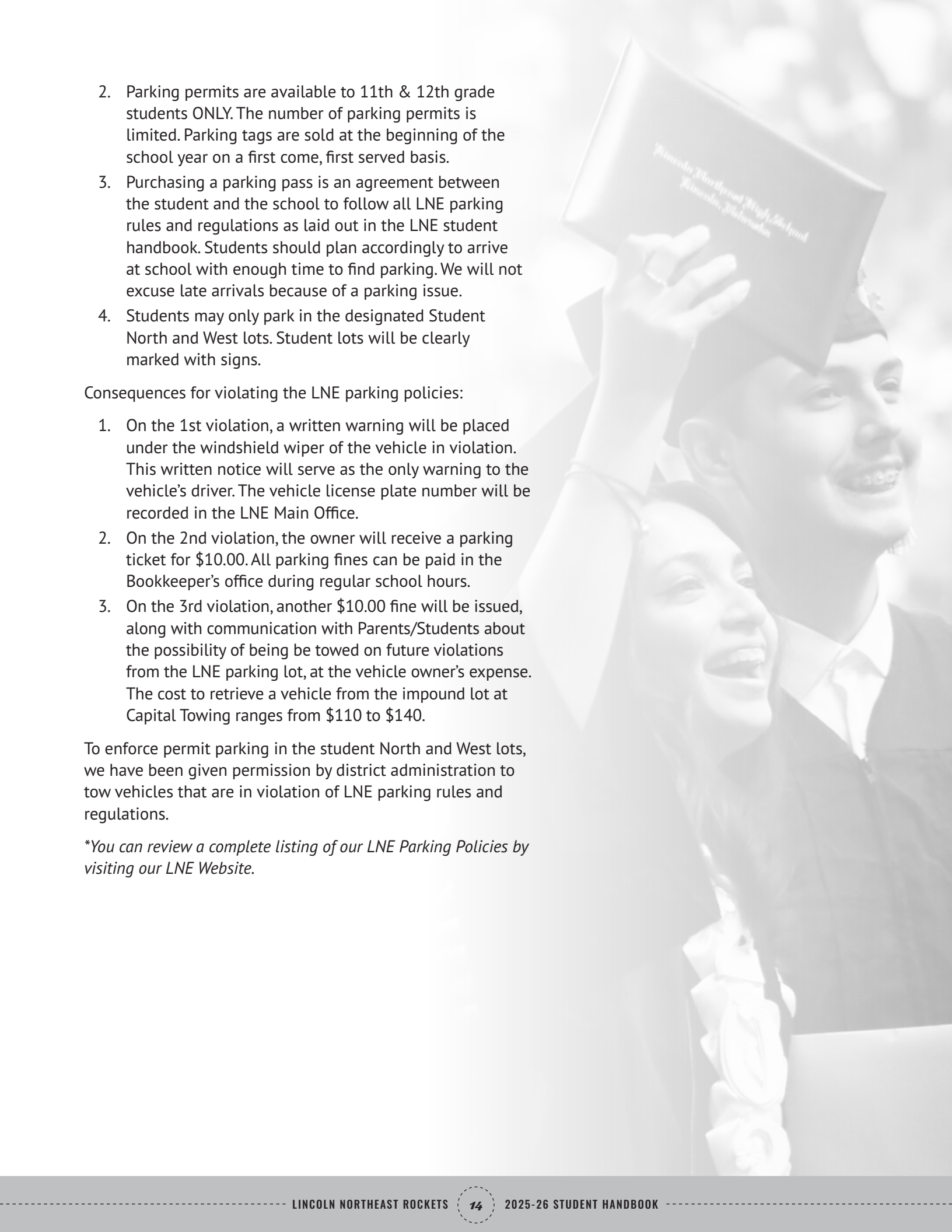
## Student ID Cards

All LPS High School Students are required to have with them their student ID while they are in school, at a school sponsored event or on campus. Students are expected to show their ID when asked by school personnel. Should your student forget their Student ID, a temporary ID will be provided for a fee of \$1.00 per ID. To help support the ID expectation, students who chronically require a temporary ID may be required to purchase a replacement ID. Replacement IDs cost \$3.00. See the LPS **Important Information Booklet regarding Student Photo ID Cards**.

## Student Parking

Parking Policy:

1. To be eligible to park in the LNE Student "North" Lot, each 11th & 12th grade student must purchase a parking permit for \$5 .00 To park in the West lot each 11th & 12th grade student must purchase a parking permit for \$10.00. Students who have fines or fees will not be eligible to purchase a parking permit until they are resolved.

- 
2. Parking permits are available to 11th & 12th grade students ONLY. The number of parking permits is limited. Parking tags are sold at the beginning of the school year on a first come, first served basis.
  3. Purchasing a parking pass is an agreement between the student and the school to follow all LNE parking rules and regulations as laid out in the LNE student handbook. Students should plan accordingly to arrive at school with enough time to find parking. We will not excuse late arrivals because of a parking issue.
  4. Students may only park in the designated Student North and West lots. Student lots will be clearly marked with signs.

Consequences for violating the LNE parking policies:

1. On the 1st violation, a written warning will be placed under the windshield wiper of the vehicle in violation. This written notice will serve as the only warning to the vehicle's driver. The vehicle license plate number will be recorded in the LNE Main Office.
2. On the 2nd violation, the owner will receive a parking ticket for \$10.00. All parking fines can be paid in the Bookkeeper's office during regular school hours.
3. On the 3rd violation, another \$10.00 fine will be issued, along with communication with Parents/Students about the possibility of being towed on future violations from the LNE parking lot, at the vehicle owner's expense. The cost to retrieve a vehicle from the impound lot at Capital Towing ranges from \$110 to \$140.

To enforce permit parking in the student North and West lots, we have been given permission by district administration to tow vehicles that are in violation of LNE parking rules and regulations.

*\*You can review a complete listing of our LNE Parking Policies by visiting our LNE Website.*



## MULTI-TIERED SYSTEMS OF SUPPORT (MTSS)

Multi-Tiered Systems of Support (MTSS) is a framework for teaching procedures and techniques designed to support positive behavior and academic achievement. It involves teaching skills at the school-wide, classroom, and individual student levels.

The purpose of district-wide MTSS is to establish a climate in which appropriate behavior and academic success is the norm. Introducing, modeling, and reinforcing positive social behavior is an important step of a student's educational experience. Teaching behavioral expectations and then recognizing students for following our expectations is a positive approach to supporting a positive school culture.

### Guidelines for Success—R.I.S.E.

- **R**-Respectful
- **I**-Inclusive
- **S**-Safe
- **E**-Engaged



Students are responsible for conducting themselves in a manner that will create a safe learning environment at Northeast High School. The Guidelines for Success outline what this acceptable behavior looks like throughout the school building.

### MTSS in Action at LNE

The following list outlines some of the MTSS initiatives that are taking place at LNE

#### TIER 1:

- Students at LNE have the opportunity to be acknowledged for displaying positive acts and meeting school wide expectations
- Northeast guidelines for success/expectations are posted in classroom and non-classroom settings in the form of posters
- Northeast guidelines for success/expectations are taught and retaught throughout the school year
- Northeast referral and academic data is used to determine what skills needs to be taught/re-taught
- MTSS news is sent out regularly to LNE staff and includes sharing of data, research, strategies, and other MTSS communications
- Ongoing professional learning to contribute to staff development.

#### TIER 2:

- Students who may require additional support are placed in our RISE Academy. (Also known as CICO or Check-in/Check-out).
  - Students will receive individualized feedback from staff and may also participate in small group interventions and/or mentorship with a single adult



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5/25

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