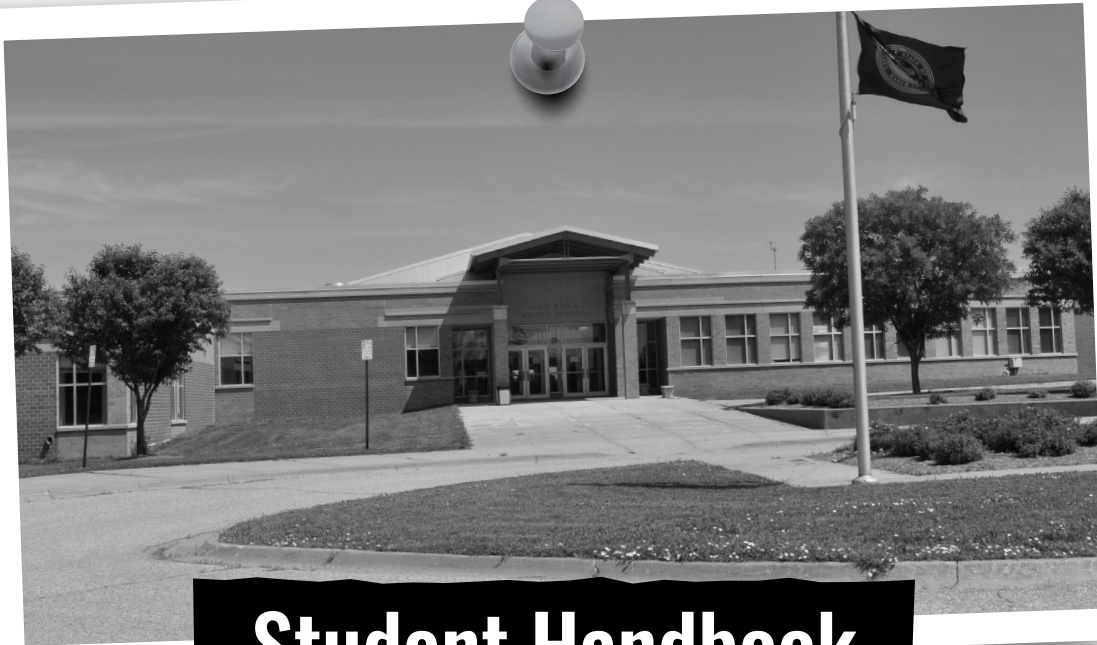




# LUX

## – Middle School –

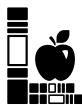


## Student Handbook

7800 High Street | 402-436-1220 | Fax: 402-458-3292 | [lux.lps.org](http://lux.lps.org)

Duane Dohmen, Principal | Amanda Mueller, Associate Principal

 Lux Middle School



**Lincoln**  
PUBLIC SCHOOLS



### For Bilingual Liaisons:

Arabic: 402-436-1715 نرجو الإتصال على هذه الأرقام إذا كنتم تحتاجون إلى خدمات الترجمة للغالب العربية

Russian: Если вам требуются услуги переводчика пожалуйста позвоните по телефону: 402-436-1942

Español: Por favor llame a este número de teléfono si necesita servicios de intérpretes: 402-436-1938

Vietnamese: Xin vui lòng gọi về số này nếu quý vị cần có dịch vụ thông dịch: 402-436-1939

Ukrainian: Будь ласка, зателефонуйте за цим номером, якщо вам потрібні послуги перекладу: 402-436-1786

Karen: ဝံသးစူကီးလိတဲစိနီဂ်ာအဲအံ့ဖဲနမ့ာ်လိာ်ဘဉ်ပုကတိကျိးထံတၢ်အတၢ်ဆိာ်ထွဲမၤစၢ 402-436-1769



### Please Note:

*All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.*

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# LPS Student Calendar



# 2025-26

## JULY 2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## AUGUST 2025

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## SEPTEMBER 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## OCTOBER 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## NOVEMBER 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## DECEMBER 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## JANUARY 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## FEBRUARY 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

## MARCH 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## APRIL 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## MAY 2026

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## JUNE 2026

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- First Day for K, 6, & 9th Grades
- First Day for 1-5, 7-8, & 10-12th Grades
- Last Day for Students
- All Schools Not in Session
- Schools Not in Session (Professional Learning/Planning Day)
- Quarter Start Dates
- Quarter End Dates

## Graduation Dates

**Tuesday, May 19, 2026** - Yankee Hill

**Wednesday, May 20, 2026** - Independence Academy

**Thursday, May 21, 2026** - Bryan Community Focus Program

**At Pinnacle Bank Arena May 22-24, 2026**

Fri: LSE | Sat: LNE, LSW, LNW, LNS | Sun: EHS, LHS, LSB

**Calendar Options for Families:** The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

**Note:** Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.



## **Lux Middle School**

Home of the Lightning

### **Mission Statement**

Use best practices with instruction to improve student achievement.

### **Vision Statement**

Lux Middle School appreciates and welcomes the uniqueness of middle level students by:

- Promoting academics.
- Fostering creativity.
- Developing interpersonal and intrapersonal success.
- Encouraging responsibility.
- Affirming diversity.
- Encouraging the pursuit of lifelong learning.

# Expectations for Everywhere

## Be Respectful

- *Be considerate of all people and property.*
- *Accept feedback/directions and positive changes.*
- *Acknowledge and greet others positively.*
- *Use appropriate language, body language and tone of voice.*

## Be Responsible

- *Contribute positively to our school community.*
- *Give your best effort.*
- *Be on time/punctual.*
- *Take ownership for self by using a growth mindset.*

## Be Safe

- *Report safety concerns (harm to self, harm to others) to adults.*
- *Keep hands, feet and objects to yourself.*
- *Be mindful of others and your surroundings.*
- *Stay in your assigned areas.*
- *Access food and drink (other than water) in the lunchroom.*



## Welcome

We have compiled this handbook with information useful to parents, guardians and students attending our school. We hope it will help promote safety, encourage communication, and ensure success for all students. If you have questions or concerns, we invite you to call us at 402-436-1220.

Sincerely,  
Duane Dohmen  
Principal

## Intent of Handbook

This handbook is intended to be used by students, parents and guardians, and staff as a guide to the rules, regulations, and general information about Lincoln Public Schools and Lux Middle School. Each student is responsible for becoming familiar with the handbook and knowing the information it contains. Parents and guardians are encouraged to use this handbook as a resource and to assist their child in abiding by its rules and regulations.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing, covering every situation and circumstance that may arise during any school day or school year. This handbook does not create a “contract.”

The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

Please refer to the Important Information Booklet posted on the LPS website for more detailed information at <https://www.lps.org/about/important/>.



# Arrival Procedures

- The school day begins at 8:00 a.m.
- Sixth graders should enter the building on the west end (by gyms) at Door #9. Seventh graders enter on the east side of the building at Door #23 and 8th graders at the main entrance (by flag pole) at Door #1.
- School grounds officially open at 7:30 a.m., unless students arrive early for sanctioned, supervised before-school activities. Supervision by designated staff will begin at 7:30 a.m. at both entrances.
- Door #1 opens at 6:50 a.m. for students arriving early for sanctioned, supervised, before-school activities only.
- Door #9 opens at 7:30 a.m. for 6th graders.
- The bell rings to admit students to classroom pods at 7:53 a.m., allowing 7 minutes prior to the tardy bell at 8:00 a.m.
- Class begins at 8:00 a.m. Students arriving after 8:00 a.m. should report to the office.
- The cafeteria is open from 7:30 a.m. to 7:50 a.m. for breakfast.

# Bell Procedures

Sixth graders do not have a 5th period class. Seventh and 8th graders have lunch during 5th period, shifts determined by class, please call the office for specific information.

There is a four-minute passing period between classes. Students are expected to be in their classes on time. Tardies and absences may result in disciplinary action.

7TH & 8TH GRADE REGULAR SCHEDULES	
First Bell	7:53 a.m.
Period 1	8:00 a.m. - 8:51 a.m.
Period 2	8:55 a.m. - 9:46 a.m.
Period 3	9:50 a.m. - 10:41 a.m.
Period 4	10:45 a.m. - 11:36 a.m.
Period 5	11:42 a.m. - 1:06 p.m.
1st Lunch	11:42 a.m. - 12:17 p.m.
2nd Lunch	12:06 p.m. - 12:41 p.m.
3rd Lunch	12:31 p.m. - 1:06 p.m.
Period 6	1:10 p.m. - 2:01 p.m.
Period 7	2:05 p.m. - 3:00 p.m.
Last Bell	3:20 p.m.

6TH GRADE REGULAR SCHEDULES	
First Bell	7:53 a.m.
Period 1	8:00 a.m. - 8:51 a.m.
Period 2	8:55 a.m. - 9:46 a.m.
Period 3	9:50 a.m. - 10:55 a.m.
Period 4	10:59 a.m. - 12:02 a.m.
1st Lunch	11:42 a.m. - 12:17 p.m.
2nd Lunch	12:06 p.m. - 12:41 p.m.
3rd Lunch	12:31 p.m. - 1:06 p.m.
Period 6	12:46 p.m. - 1:51 p.m.
Period 7	1:55 p.m. - 3:00 p.m.
Last Bell	3:20 p.m.

# Dismissal Procedures

Class is dismissed at 3:00 p.m. At the middle school level, students are responsible for following the agreed upon transportation arrangements made with their parents or guardians, whether walking or riding. If there are special circumstances regarding arrival and dismissal procedures for your student, please contact the school office at 402-436-1220.

- 6th graders will be dismissed by the south gym doors and will be supervised by designated staff until 3:15 p.m.
- 7th and 8th graders will be dismissed through the main entrance doors and will be supervised by designated staff outside until 3:15 p.m.
- Students should be picked up by 3:30 p.m. unless they are involved in a supervised, sanctioned after-school activity.
- Students needing to re-enter the building should report to the office via the main entrance, Door #1.

Any students still at Lux after 3:30 p.m. will be directed inside to the chairs by the secured entrance (Door #1) to wait for rides. If you cannot pick up your student by 3:30 p.m., please make arrangements for other transportation or **consider the after-school YMCA program available for students who remain after 3:30 p.m. Please contact the office for information.**

## PLC Days

On the following days, school will not be in session while teachers meet with their Professional Learning Communities:

- September 2
- October 14
- December 1
- February 17
- April 6

## Transportation

Students may ride bicycles to and from school. For the safety of others, once on school property students should dismount their bicycle and walk it to the bike rack. It is strongly recommended students wear a helmet to and from school. Lincoln Public Schools is not responsible for theft or damage to a bicycle parked on school property.

## Visiting Lux Middle School

For information regarding school visits, please refer to the *LPS Important Information Booklet*. This information can be found on page 59. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

# Absences

For information regarding student attendance, please refer to the *LPS Important Information Booklet*. This information can be found on page 48. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

# Tardy Practices

Students are expected to be on time for all classes and school activities. If a student arrives at school after the 8:00 a.m. starting time, they need to report to the office for a tardy admission. Tardy students may be required to make up time after school. In these circumstances, administrators will communicate home to make arrangements.

FIRST PERIOD	
Number of Tardies	Action Step
10	1st Period Teacher communicates home
15	Admin communicates home
*Reset tardy at semester	

REMAINDER OF THE DAY	
Number of Tardies	Action Step
1-4	Email sent home to communicate Tardy
5-14	Email sent home to explain Tardy & Process (Lunch Detention)
15	Team / Admin intervention with student with communication home
20	Parent Meeting with Interventions (CICO, Make-Up Time, etc.)

# Homework Requests

When a student is absent from school, they should check Google Classroom for missing assignments. If a student is absent for three consecutive days, parents and guardians may request that the office collect assignments. This request must be submitted to the office first thing in the morning.

If a student absence is planned (vacation, sporting event, performance, etc.), the student should be in contact with teachers prior to the absence to make arrangements for missed instructions and homework.

# Weather and School Closings

For information regarding severe weather, please refer to the *LPS Important Information Booklet*. This information can be found on page 12. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

# Health Office

For information regarding Health Office, student medication, medical exams, immunizations and food allergies, please refer to the *LPS Important Information Booklet*. This information can be found on page 17. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

# School Cafeteria

All middle level schools in Lincoln have a closed campus for lunch. Students have 35 minutes for lunch. They may bring their lunch from home, buy a regular school meal, or buy “a la carte.” Students may sit where they wish in the cafeteria. Students who do not meet expectations in the cafeteria may receive assigned seats. After lunch, students are permitted to be in designated areas outside (weather permitting) or in the gyms until the next class. Activity areas are supervised by the staff. Students are not permitted to take food or beverage items either purchased from school or brought from home out of the cafeteria area.

We discourage students from leaving school for lunch. We welcome parents and guardians to join us for lunch. However, high school aged visitors not accompanied by an adult may not visit during lunch. Parents/guardians or older siblings who have graduated from high school may take their student to lunch, or join us for lunch, but we ask that the office be notified in advance. Friends of that student are not allowed to accompany the student regardless if permission has been given by their parents and guardians. If students return after their normal lunch period, they are still responsible for any missing work.

**Parents/Guardians are allowed to provide lunch or other food/drinks/snacks for their student ONLY. Lunch or other food/drinks/snacks CAN NOT be brought in for other students or groups.** This is in violation of federal and LPS lunch guidelines. Food for students may not be delivered to school from anyone but the parent. This includes food delivered directly from the vendor as well as delivery services. Additionally, students are not allowed to purchase cafeteria meals or other food items for other students. Students must pay for their own food.

# Media Center

Media Center hours are 7:53 a.m. to 3:45 p.m. The Media Center is open after school, except for special events (posted in announcements), to enable students to look for materials and select books. Students may check out books for a two-week period and are responsible for any books they check out.

# Fines

Students are responsible for any missing, damaged and/or misused library items, locks, classroom materials, Chromebooks and other school items.

# Computer Use Guidelines

For information regarding Technology Resources and Use, as well as the Computing Device Responsible Use Agreement, please refer to the *LPS Important Information Booklet*. This information can be found on page 44. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

# Cell Phones, Earbuds and Other Electronic Devices

For information regarding the use of cell phones, earphones & other electronic devices, please refer to the *LPS Important Information Booklet*. This information can be found on page 64. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

# Messages and Items Dropped Off

We understand that parents or guardians may need to contact their child during the school day. If such a situation arises, parents or guardians may contact the main office at 402-436-1220. Messages will be communicated to the student. If a student needs to speak directly with a parent or guardian during the school day, they will be allowed to use a school phone to do so. All students have access to a phone in their classroom or the office to call parents/guardians. If an item is dropped off for a student, the office will communicate with the classroom. It is the responsibility of the student to retrieve the item

# Passes

Students need to have passes when they are out of class during class time. Lux uses a digital hall pass system to manage student movement throughout the building.

# Lockers and Locks

Lockers will be assigned by the office. Students are expected to use the assigned locker and not share lockers with any other student for the entire school year. The expectation is that lockers remain locked when not in use by the student assigned to the locker. Students are responsible for the cost of locks if they are lost, stolen or damaged. The replacement cost is \$5.00. Students are also responsible for any damage to the locker itself (for example, physical damage or use of tape, magic markers, etc., on or inside the locker).

# Intramurals

For information regarding intramurals, please refer to the *LPS Important Information Booklet*. This information can be found on pages 9 and 66. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

## School Safety

For information regarding school safety, please refer to the *LPS Important Information Booklet*. This information can be found on page 70. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

## Reporting to Parents / Guardians

For information regarding grade reporting, please refer to the *LPS Important Information Booklet*. This information can be found on page 61. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

## Grading Codes and Meanings

For information regarding Grading Codes, please refer to the *LPS Important Information Booklet*. This information can be found on page 65. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

## Synergy ParentVUE

For information regarding Synergy ParentVue, please refer to the *LPS Important Information Booklet*. This information can be found on page 55. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

## High School Credit Note for 8th Grade Students

Students enrolled in French I, Spanish I, Geometry & Math Course 3D (Algebra), or higher will receive high school credit upon the successful completion of the course. These classes/grades will appear on the high school transcript and will be figured into the student's cumulative grade point average. Students may take these classes on a "pass-fail" basis. Students wishing to take a class on a pass-fail basis will need to complete the appropriate form and have it signed by a parent or guardian. The completed form must be returned to the counselor by 3:00 p.m. on the last day of the 11th week of the semester. After that date, students may not change their method of course evaluation.

# Role of the Counselors

The Lux counseling program is facilitated by three school counselors. The counselors provide consistency by moving with their assigned class of students through their three years at Lux. The counseling program has a well-defined curriculum with three methods of delivery. These are: 1) classroom lessons; 2) small group facilitation; and 3) individual guidance. Counselors also depend on administrators, teachers, and parents to share with them student concerns. Counselors meet with all instructional teams involved with their students for the purpose of staying informed of students' strengths and needs.

## Schedule Changes

Schedules are made based on the academic needs of the student. Students should review their schedules carefully for mistakes. Mistakes should be reported to the counselor as early as possible. Schedules are distributed during August. Schedules that may appear visible online prior to this are not final and should be considered a work in progress. They are a draft.

### **Reasons that schedule changes will be made:**

- Having the same class appear twice on a schedule.
- Having a class on the schedule that has already been taken.
- A period in which no class appears.
- A required class (math, English, etc.) is missing from the schedule.
- An improper level of a class.
- A change such as dropping band or Spanish.

### **Reasons that schedule changes will NOT be made:**

- A student wishes to change classes to be with a friend.
- A student wishes to be on a different team.
- A student wishes to have a class during a different period.
- A student wishes to have a different teacher.

## School Community Intervention Program (SCIP)

For information regarding School Community Intervention Program (SCIP), please refer to the *LPS Important Information Booklet*. This information can be found on page 65. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

## District Dress Code Guidelines

For information regarding District Dress Code Guidelines, please refer to the *LPS Important Information Booklet*. This information can be found in the Student Services Common Practices section on page 64. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

# Multi-Tiered Systems of Support for Behavior (MTSS-B)

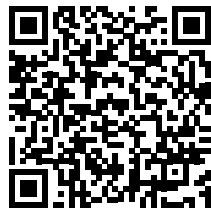
For information regarding Multi-tiered systems of support for Behavior (MTSS-B), please refer to the *LPS Important Information Booklet*. This information can be found on page 64. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

# Lincoln Public Schools Responsibilities of Students

For information regarding Responsibilities of Students, please refer to the *LPS Important Information Booklet*. This information can be found on page 40. The *LPS Important Information Booklet* can be found on the front page of the LPS website (lps.org) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

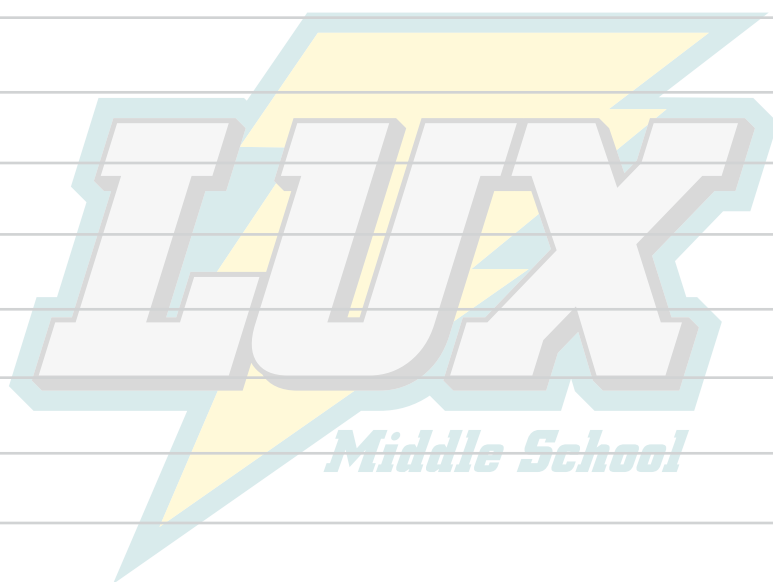
## Mental and Behavioral Health Point of Contact

Your student's mental health is important to their academic success. If you have concerns about your student's mental or behavioral health, you can contact the social worker at your student's school/program. LPS social workers are licensed mental health practitioners and can help connect you to appropriate mental health or behavioral supports. Please click on the QR code below for more information. You may also call 402-436-1144 and ask for the school social worker.



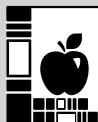


# Notes





**LINCOLN BOARD OF EDUCATION** 5905 O Street • Lincoln, NE 68510



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5/25

The Lincoln Public School District does not discriminate on the basis of race, color, national origin, religion, sex, marital status, sexual orientation, disability, age, pregnancy, childbirth or related medical condition, genetic information, citizenship status or economic status in its programs, activities and employment.