AC0024
*Rev. 2/22*

# PROCUREMENT CARD DISBURSEMENT LOG

(APPENDIX A)

Accounting Department
Lincoln Public Schools • Lincoln, Nebraska

Month: _____ Custodian Name: _____ Phone Number: _____

Location: _____ Credit Card Number: _____

| Date Out | Date In | Trans. Date | Account Number | Amount | Description/Purpose | Vendor Name | User (printed) User Signature | On Bill |
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| Date Out | Date In | Trans. Date | Account Number | Amount | Description/Purpose | Vendor Name | User (printed) User Signature | On Bill |
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